

STANDARD OPERATING PROCEDURES

ApartmentAdvisor, Inc _____ (the “Broker”) Pursuant to Real Property Law Subdivision 4 Section 442-h, as amended on March 15, 2022 in legislature bills number S.2131-A and A.6186, the following standard operating procedures are adopted by Broker:

Please be advised that prior to showing a prospective buyer a property:

- Broker does not require prospective buyers to show identification.
- Broker does not require an exclusive broker agreement.
- Broker does not require pre-approval for a mortgage loan, although a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

Kristen Zimmerman

Kristen Marie Zimmerman Broker

Broker

Effective Date September 01, 2023

VIRGINIA ACKNOWLEDGMENT

State of Virginia)
)
County of Prince William, Virginia)

On 09/22/2023 before me, Azeen Azeem,
Date *Notary Name*

Kristen Marie Zimmerman

personally appeared _____
Name(s) of Signer(s)

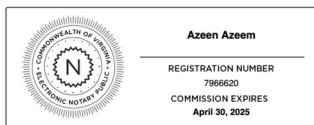
personally known to me -- **OR** --

proved to me on the basis of the oath of _____ -- **OR** --
Name of Credible Witness
Driver License

proved to me on the basis of satisfactory evidence: _____
Type of ID Presented

to be the individual(s) whose name(s) is (are) subscribed to the within instrument, and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and by proper authority, and that by his/her/their signature(s) on the instrument, the individual(s), or the person(s) or entity upon behalf of which the individual(s) acted, executed the instrument for the purposes and consideration therein stated.

WITNESS my hand and official seal.



Notary Public Signature: _____

Notary Commission Number: 7966620

Notary Commission Expires: 04/30/2025

Notarized online using audio-video communication

Electronic Notary Public

DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document: Standard Operating Procedure

Document Date: 09/22/2023 Number of Pages (w/ certificate): 8

Signer(s) Other Than Named Above: _____
N/A

Capacity(ies) Claimed by Signer(s)

Signer's Name: Kristen Marie Zimmerman

Capacity(ies) Claimed by Signer(s)

Signer's Name: N/A

Corporate Officer Title: _____

Partner – Limited General

Individual Attorney in Fact

Trustee Guardian of Conservator

Other: _____

Signer Is Representing: Broker

Corporate Officer Title: _____

Partner – Limited General

Individual Attorney in Fact

Trustee Guardian of Conservator

Other: _____

Signer Is Representing: _____